



Job Description

Dolmen are looking to enhance their Business Development department with the recruitment of a bright, energetic and talented design and marketing assistant.

We are looking for:

- Excellent communication skills, both written and visual.
- Excellent creative skills in graphic design.
- A passion for the power of design and marketing and messaging.
- Experience in digital marketing content generation.
- A willingness to be challenged and work to deadlines in a fast paced environment.
- Someone who is flexible, can work autonomously but also integrate well into a team.
- An obsessive attention to detail.

The role will include:

- Working with an external brand agency to reflect the new company brand across all channels.
- Content generation for the website, social media, brochures, marketing materials, exhibition and trade fair stands.
- Management of the website and social media, including the development and management of online campaigns.
- Liaising internally with design teams to build content based on past and current client projects.
- Working with company 'brand owner' to ensure brand consistency across all communications.
- Participation in team brain-storms across a variety of client projects.
- Supporting design teams on graphic design requirements for cross industry clients.
- Data visualisation.
- Supporting Directors and Business Development Manager on graphic design and content generation requirements.
- Any other jobs as required in a fast paced consultancy environment.

The candidate must:

- Have a valid work permit to work in Ireland and fluent English.
- Ideally have 2-3 years work experience (though we are willing to hire an exceptional graduate)
- Be proficient with the Adobe suite of products, Microsoft Office and with social media channels (Linkedin, Twitter, Instagram, Medium)
- Experience working within the Hubspot platform would be a bonus

The role will report to the Director of Business Development and may include some national and international travel. The role will be full-time and based in our new offices on the DCU Alpha Campus (Glasnevin).

Please send a copy of your CV and portfolio with 'DesignMarketing' in the title to [careers\[at\]dolmen\[dot\]ie](mailto:careers[at]dolmen[dot]ie)



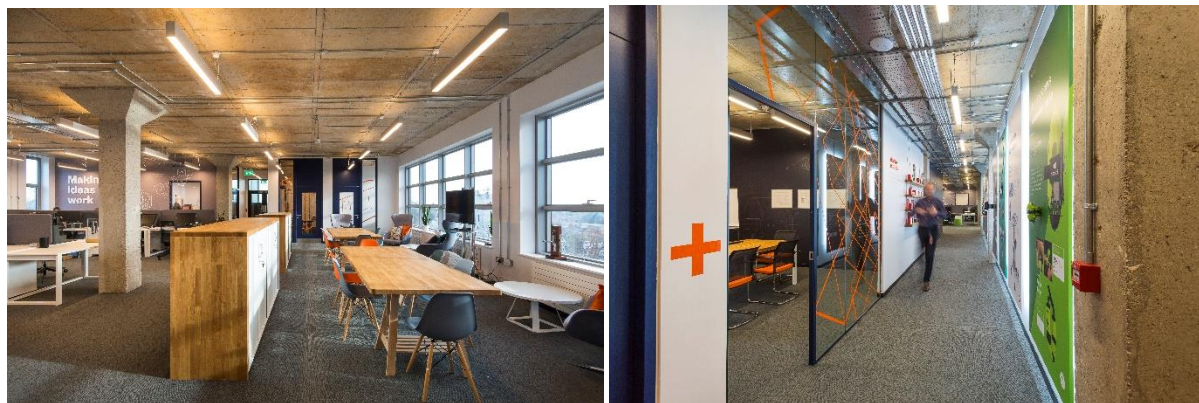
Dolmen are a leading international product design and innovation consultancy based in Glasnevin Dublin.

For the past 28 years we have been developing patent rich and internationally award-winning products for our clients all over the world.

Our work is in the consumer, medical and professional arena's and our clients are multinationals, SME's, start-ups and research organisations.

Some of our clients include: Diageo, Clevamama, Teleflex, Medtronic, BD, Boston Scientific, Juku, Mocall, Merlyn, ABB, Sulzer.

We make ideas work.



Why work in Dolmen?

Benefits may include, but are not limited to:

- Quarterly offsite adventure team days
- Access to full social schedule of DCU Alpha (including monthly beer+pizza nights)
- Focus on your training and development and access to global leading companies
- Access to very well priced yoga, pilates, spin, mindfulness courses on site
- Reduced price membership to DCU Gym (full gym and 25m pool)
- Free monthly bike servicing on site
- Weekly fruit boxes in the studio kitchen (and probably too many biscuits!)
- Ridiculously amazing coffee from our fancy coffee machine
- A really great company culture and an amazing team to be part of!